

Welcome!

This document will explain your next steps to successfully submit your candidacy to **Innovators under 35 Latin America 2020 Awards**.

Once you've logged in to our evaluation platform, you must fill out the form under 'Candidate Form'. This includes providing us with further contact and personal information about you, including the technical area you work in and the category of the awards you see yourself fitting in.

Secondly, and most important of all, you must upload the following documents:

1.- **Curriculum Vitae (CV)**, which should outline your accomplishments, recognitions received education and professional experience. In this document, you must indicate your nationality and date of birth; please remember that in order to qualify for these awards, **you must be under the age of 35 as of the 31st of December, 2020**. Your CV must be submitted in English and in PDF format with a maximum length of 2 pages.

2.- **Project Description**. This document must be in English and in PDF format and with a maximum length of 2 pages too. The document should describe the tech-based project you have developed and your specific role and motivation in the development, and should address the following key points:

1. One-sentence description of your project
2. Brief project description
3. What problem or issue does your project aim to address? What challenges have hindered the resolution of this issue previously?
4. What is the output generated by your project, or what are the accomplishments of your research?
5. What is your role in the project?
6. What makes your project innovative? Please include some technical detail about your innovation. It could also be helpful to include links to peer-reviewed papers, media articles, company websites, etc.
7. What makes your project unique / why does your project stand out as compared to similar initiatives?
8. At what stage of development is your project currently? Have you launched a commercial product or service?
9. How many people benefit currently from your project, for example how many customers do you have?
10. What is the potential reach of your project? How will your project contribute to society, generate jobs and/or improve our quality of life?

3.- **Reference letters and contact details**. The candidate must provide contact details of 2 people that will act as his or her references, which include name, phone number, and email account. These references may not be family members, co-founders, investors nor co-owners of your start-ups and/or projects. They may be advisors, customers, professional colleagues and superiors, or members of any institution where you have worked, collaborated or studied.

These two references should be available to provide, **upon your request**, a letter of recommendation, in English about 1 to 2 pages long, to support your candidature. **You must upload these two letters to the platform yourself** and fill in the contact details of these two people so our staff can contact them in case more information is needed. **It is advised to let them know they could be contacted by us in the future for additional information.**

If you don't have these documents ready, you can complete the form, submit it, and log in later on to update your candidature with the required files. Bear in mind that no modifications are possible after the set deadline for submissions, so please try to submit the documents as soon as possible, **especially the CV and Project Description**, for the evaluation panel to have enough time to contact you in case there's some additional clarification needed.

We thank you in advance for your valuable contribution. If you have any question, please do not hesitate to contact us at innovators.latam@opinno.com